

**O&S COMMITTEE AND RELEVANT MEMBER WORKING GROUPS 2011-2012
CURRENTLY IN OPERATION AND THOSE REPORTING IN LAST MONTHS**

WORKING GROUP MWG indicates a Cabinet Working Group with scrutiny membership	Type	SCOPE / OUTCOME	TIMESCALE	MEMBERSHIP	LEAD OFFICER	ADMIN BY
Cheltenham Festivals (initiated by Soc and Com)	O&S led Soc & Com EBI	Review CF business plan and make recs regarding sustainability and strategic alliance with council	Recs noted by Cabinet 7 Dec 2010 but would consider them again at appropriate time	Duncan Smith Garth Barnes Rowena Hay Lloyd Surgenor	Grahame Lewis	Dem Services
Marketing and Tourism (initiated by EBI)	O&S led EBI	Recommended new strategy and action plan agreed by Cabinet though some to be pursued as part of commissioning reviews	Strategy approved by Cabinet in April 2011	Chaired by John Rawson	Sonia Phillips	Service Area
Community Investment working group (request from Cabinet)	O&S Soc & com	Considered applications and recommended bids to Cabinet which were accepted	Agreed by Cabinet in January 2011	Diggory Seacome John Rawson Rowena Hay Cabinet Member Finance and Com Development	Richard Gibson	Service Area
Sustainable management of green space (initiated by Env)	O&S led ENV	Consider potential changes to design and maintenance and recommend sustainable management practices. Consider potential for	Awaiting confirmation from Lead Officer	Nigel Britter Diane Hibbert Paul Wheeldon Penny Hall Vacancy?	Adam Reynolds	Service area

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		changes to all types of green space to encourage biodiversity.				
Climate Change (formerly Internal Carbon Reduction) (initiated by Env)	O&S led Env	Scope to be formally agreed following change of remit, but likely to include the following: Consider and support carbon reduction plans Including, options for renewable energy. Consider potential effects of climate change on Council operations. Work with established groups, e.g. Low Carbon Partnership, to influence other organisations and learn from their experience.	Ongoing	Ian Bickerton Helena McCloskey Paul Wheeldon Penny Hall	Jane Griffiths Gill Morris	Service area
Public Art Review (initiated by Soc and Com)	O&S led Soc and Com	Examine the processes, policies and procedures associated with delivering public art	Set up in July 2011	Rowena Hay Diggory Seacome	Wilf Tomaney	Service area

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Joint Airport scrutiny working group (request from Cabinet)	O&S led EBI Env (green issues)	Joint scrutiny working group with Gloucester City to scrutinise issues relating to Glos Airport Env reviewed green policy in July 2010 and recommended to Cabinet Cabinet received recs from EBI in September 2010 which gave the go ahead for the Airport safety project	Ongoing Sep 2010	Les Godwin (Chair)	Pat Pratley, Executive Director	Jennie Lewis
Environmental Improvements Fund Panel (initiated by Cabinet)	O&S Env	to scrutinise prioritised bids from Member panel comprising Leader and Cabinet members	Agreed by Cabinet in July 2011	tba	Mike Redman	Service area
Promoting Cheltenham Fund Panel (initiated by Cabinet)	O&S and cross party membership	Allocate Grants	EBI appointed members July 2011	Malcolm Stennett Tim Cooper Cabinet Members ED, Culture, Finance	Mike Redman Richard Gibson	Richard Gibson
Budget Scrutiny (initiated by Council)	O&S led All cttes with Cabinet Member Finance in attendance	Support and improve the budget scrutiny process	Meets every 2 months	Nigel Britter (E) Diane Hibbert (E) Peter Jeffries (EBI) Paul Massey (EBI) John Walklett (S) Duncan Smith (S) John Webster	Mark Sheldon	Dem Services
Waste &	O&S	Monitor implementation of	Ongoing	Nigel Britter	Rob Bell	Service

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Recycling MWG	membership	the new waste & recycling scheme		Jacky Fletcher Diggory Secome Roger Whyborn		Area
Built Environment Commissioning Review MWG	O&S membership	Support the development of an initial report to Cabinet (26 July) on results of preliminary needs analysis and scoping and final report to Cabinet (27 September) which will set out the strategic direction for Built environment services	September 2011	Tim Cooper Barbara Driver Bernie Fisher Jacky Fletcher Pete Jeffries Helena McCloskey John Rawson Lloyd Surgenor	Grahame Lewis	Jane G
Leisure & Culture Commissioning Review MWG	O&S membership	Support the development of an initial report to Cabinet (26 July) on results of preliminary needs analysis and agree recommendations for next steps	Ongoing	Garth Barnes Wendy Flynn Rowena Hay Anne Regan Diggory Seacome Duncan Smith Lloyd Surgenor	Pat Pratley	Alison
Housing Review MWG	O&S membership	Support the development of a report to Cabinet by October 2011, that will set out the strategic direction for housing in Cheltenham, given the national change to the affordable rent regime, self financing of the HRA, future changes to the planning policy framework and welfare reforms	October 2011	Cllr W Flynn Cllr C Coleman Cllr R Hay Cllr J Walklett Cllr K Sudbury Cllr D Smith Cllr B Driver Cllr J Webster Jane Griffiths Paul Aldridge Paul Stephenson Karl Hemming Martin Stacy	Jane Griffiths or Mike Redman	Jane G

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Cross party member working group (initiated by Commissioning programme)	Cabinet and O&S membership	To champion the role of members in the commissioning process	Ongoing	Colin Hay Steve Jordan Tim Cooper Duncan Smith Klara Sudbury	Andrew North	Project Mgmt team
Constitution working group (initiated by Council)	Appointed by Council	Member engagement in any review of the constitution	Ongoing	Colin Hay Les Godwin Duncan Smith	Sara Freckleton	One Legal
Asset Management Working Group	Appointed by Council	To review asset management issues and make recommendations to Cabinet	Ongoing	Chaired by Cabinet Member Built Environment	David Roberts	Democratic Services